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APPROVED/NOT APPROVED
Assistant Director-General
School Resourcing & Administration

All necessary amendments to this plan will be notified through the registration and gazettal of a new plan. Except in the case of a change of catchment area, the provisions of the new plan will come into force as of the date of gazettal.

Corinda State High School ENROLMENT MANAGEMENT PLAN

Background

Corinda State High School has seen its enrolment grow by approximately 50 students per year in previous years. Over many years the school has built up a tradition of high standards in academic, sporting and cultural pursuits. Because of this, the school has a very fine reputation and attracts students from the entire western corridor. The student population is above capacity and management of enrolment is seen as a way of maintaining the existing high quality service for all our students.

Rationale

Corinda State High School recognises as its prime obligation the provision of access to an appropriate educational service for students resident within this community as defined by its local catchment area.

Because of enrolment capacity and growth Corinda State High School may be unable to meet this obligation in future, unless action is taken now to manage enrolment.

This plan sets out the conditions under which students may be enrolled into Corinda State High School.

Enrolment capacity of school

The school currently has the capacity to enrol up to 1550 students in 73 classrooms.

Local catchment area

The school's enrolment capacity for students who live outside the local catchment is dependant upon:

- the school's enrolment capacity
- catering for in-catchment enrolments
- allowing for in-catchment growth during the year
- ensuring an even spread of students across all year levels while maintaining class size targets

The local catchment area is based on equidistance boundaries with other schools. The attached map defines the boundary area for which Corinda State High School is the closest school by trafficable route. Should this capacity change because of changes to road networks, this will be formally notified through the registration and gazettal of an amended plan including the operative date for the new catchment area.

Programs for students with disabilities are regional programs for students whose educational support needs are additional to, or different from, other students. Students who live outside the catchment area and are verified or likely to be verified with a disability can enrol in the school to attend the program if it is the closest program to their home and meets their individualised need.

Enrolment Policy

All students who reside within the local catchment area and are eligible for enrolment in the educational program offered by the school have a right to enrolment at the school. The Principal will hold places for students who relocate to within the catchment boundary throughout the school year.

Enrolment of students from outside the local catchment area will be managed to ensure that the total current and forecast enrolments do not exceed the school's current built capacity and where applicable will ensure there is an even spread of students across year levels or class groupings.

The school's enrolment management plan does not replace other departmental policy; for example Safe, Supportive and Disciplined School Environment, nor does it override subsequent determinations regarding built school capacity.

Enrolment Criteria

Students who reside outside the school's local catchment boundary who apply for enrolment at the school will be put on a waiting list in order of receipt of application. Where there is spare capacity, students will be enrolled from the waiting list based on the following criteria and order of priority:

- Siblings of students currently enrolled at Corinda State High School.
- Children and young people who are subject to child protection orders that grant guardianship or custody to the Chief Executive Officer of the Department of Child Safety.
- Students enrolling in specialised programs offered by Corinda State High School.
- Students who are attending local feeder schools in Year 7 and live outside the catchment area. - Corinda State School, Sherwood State School, Graceville State School, Oxley State School, Darra State School, Christ the King and St Joseph's Catholic schools.
- Students whose parent or legal guardian is employed by the school and primary feeder schools - Corinda State School, Sherwood State School, Graceville State School, Oxley State School and Darra State School.
- Siblings of students who have left the school and reside outside of the local catchment boundary.
- Students who reside outside the catchment area and who officially leave the school will be considered for re-admission in accordance with the enrolment criteria.
- Up to enrolment capacity, International students, who meet the entry requirements of Education Queensland International.
- Any remaining students residing outside the catchment area.
- Should this capacity change because of the introduction of new programs and initiatives, this will be formally notified through the registration and gazettal of an amended plan.

Proof of Residency

Parents who wish to enrol their child/ren at Corinda State High School under the Enrolment Management Plan will need to demonstrate that the child/ren to be enrolled, reside within the catchment area. The following documentation may be required if requested by the principal:

- Rates notice, Electricity account
- Signed unconditional House Contract
- Rental Agreement stamped and signed by real estate agency for a minimum of six months duration
- Rental Bond receipt
- Registration on a State or Federal Electoral Roll
- Australian Citizenship, Permanent Residence status or eligibility under a Visa category
- Statutory declaration

Acceptance and notification processes

Applications for admission into Years 8-12 will be accepted each year from the beginning of Term 2 for enrolment to commence from the beginning of Term 1 the following year.

Applications will be recorded in order of receipt.

Applications will remain current only for the year of submission.

Review

All enrolment applications will be considered on merit in accordance with the enrolment criteria.

Parents wishing to have an unsuccessful enrolment application reviewed may seek clarification from the principal. Parents may provide a written submission seeking a review of an unsuccessful enrolment application. This submission should present evidence to substantiate a claim that the stated criteria have not been applied fairly and equitably.

The Enrolment Management Committee will review written submissions and the reply should be in writing within 14 days of submission.

Enrolment Management Committee

The enrolment management committee consists of Principal (Chair), P&C Representative, Representative of Executive Director (Schools), Staff Representative.

Further appeal should be directed to the Executive Director (Schools) whose decision will be final.

Please contact the principal at Corinda State High School on – tel (07) 3379 0222 should you wish to discuss, or need further assistance with enrolments.

Review Date

Reviewed annually.

The Corinda State High School Enrolment Management Plan is operational from February 2008.

Helen Jamieson
Principal, Corinda State High School

Dated

Marice Schloss
President, Corinda State High School Parents & Citizens' Association

Dated

Glenys Hertz
Chairperson, Corinda State High School School Council

Dated

David Curran
Executive Director (Schools) Brisbane Central District

Dated